

Federal/State Grant Planning Committee

Nov. 12, 2020

Meeting Summary

Purpose of Committee:

To identify and develop potential federal/state grant projects including key components so that KVCC is better prepared to submit federal, state, and local grant proposals in the future; to be more intentional about preparing for and ultimately applying for federal, state and local grants.

Members in Attendance: Rachel Bair, Craig Jbara, Kathy Johnson, Tracy Labadie, Kate Miller, Nate Nielson, Janet Nykaza, Tom Sutton

Members Absent: LaJoyce Brooks

Review of recent grant opportunity/activity:

Tracy Labadie led a discussion regarding a current MI Dept. of Education Office of Career and Tech Ed grant opportunity. The Career Pathways Project Competitive Grant RFP funds the development of viable career pathways for individuals that lead to high-wage, high-skill, in-demand jobs and college credentials. The grant supports the development of aligned career pathway Programs of Study curriculum with a strong alignment between secondary and postsecondary programs, partnership with employers, which culminate in recognized postsecondary credentials. The fiscal agent/lead for the grant must be a Secondary Perkins grant region (for example an Intermediate School District). KVCC would need to identify a secondary partner to lead the grant, faculty to complete the project work, and employer partners committing to hire. The grant will fund occupations in the Aeronautics/Aviation/Aerospace Science and Technology CIP code including New and Emerging – Unmanned Aircraft Systems.

Grant applications are due by Dec. 18, 2020. Work must be completed between January 11 and May 31, 2021.

The group discussed the requirements of the grant, and if the college has the faculty time/capacity, secondary ISD partner interest/capacity, or employer partners in place to complete the grant requirements for the CIP code indicated in the time frame required. At the current time the group felt that the College is not able to meet the grant requirements and is not in a position to apply for the grant.

The goal of this group is to develop the linkages and plan to put the College in a better position to apply for similar opportunities in the future. The next step toward proceeding to this goal is to identify program areas to pursue for funding, including the partnerships and linkages that need to be in place for grant success.

State Capital Outlay (Facilities Master Plan) and other Capital Needs Update

Kathy Johnson provided a review of the Colleges plans for State Capital Outlay. The College is planning to apply for a Nov. 2021 MI state capital outlay planning grant to fund 50% of the renovation and expansion of the Texas Township campus Industrial Trades area (Auto, CIS, Welding, HVAC, Drafting, Electrical, and Metallurgy). If the planning grant application is successful, a full application would be made to the State in 2022 and funding would occur in 2023. The College's 2017-2021 capital outlay plan (Facilities Master Plan), available on the Transparency page of the website (kvcc.edu/about/publicact62.html), provides the details of the Colleges' plans for capital/facilities, including the TTC technology wing expansion.

Program grants that align with the college's capital outlay plan (Facilities Master Plan) should be pursued as the two efforts are linked.

Another source of ideas for grants is unfunded capital projects put forth as part of the annual budget process. Kathy Johnson will follow-up with Jane Otten (Finance) to request a list of the unfunded capital requests beginning with the fiscal 2022 budget process.

Source of Job Demand Data

The College will need to partner with workforce development and provide job demand data evidence to be successful with federal grants. Kate Miller reviewed a list of sources the College can use. Kate contacted partners and compiled an excel spreadsheet with contact details for Upjohn Institute, Southwest Michigan First, Michigan Works and others. Kate will create a google doc for the committee to use to keep the list as up to date as possible.

Perkins biannual Needs Assessment as a source for programs to target for grants

Tracie Labadie discussed the 2019 Perkins needs assessment completed by the College and sent to the group to review (see Tracy e-mail of Oct. 14, 2021).

The College is now required to complete a Perkins comprehensive needs assessment every two years. The next assessment is due in Dec. 2021. The assessment provides a systematic way for the College to identify needs and gaps in occupational programs (funded by Perkins). Occupational programs are those that federal grants most often seek to fund.

Tracy suggested and the group agreed that studying/assisting with the upcoming 2021 Perkins needs assessment would be a good way to identify opportunities the college should pursue for grants.

As a next step the group will review the 2021 needs assessment process in more detail, including studying data needs. Dan Mondoux (IR) will be invited to join the group to assist with this process.

Apprenticeship Possibilities for Grants

Another important linkage for grant success is apprenticeships. LaJoyce Brooks will be asked to review what the college currently does and what might be possible at the next meeting.

Assignments for Next Meeting:

Craig Jbara asked that everyone come prepared to identify one area they think the College should focus on for federal grants.

LaJoyce Brooks will discuss Apprenticeship process/potential opportunities

We will further investigate the 2021 Perkins comprehensive needs assessment and how completing it will help us identify opportunities.

Next Meeting:

The next meeting will be Dec. 10 at 1pm – CANCELLED

The Dec. meeting was cancelled due to the need for presenters to focus on facilitating the recent State order allowing certain Industrial Trades students to return to campus to complete programs. **The next meeting will be January 14 at 1:00 pm.**